

Recordkeeping of Occupational Injuries and Illnesses



Who Should Attend . . .

This workdshop is a must for anyone concerned about health and safety on the job including:

- ▶ Managers concerned about liability and worker's compensation costs
- ▶ Employees who want to learn proper techniques for protecting their safety and health at work
- ▶ Business owners who want to learn about compliance with MIOSHA



Why you need this Workshop . . .

- ➤ To reduce disabling injuries and illnesses to employees and to ensure that every worker goes home safe and healthy every day.
- ➤ To reduce the high direct costs of work-related injuries, which grew to \$42.5 billion nationally in 2000, and indirect costs, which were estimated at an additional \$127 \$212 billion in 2002. (2003 Liberty Mutual Safety Index.)
- ➤ To enhance your company's bottom line. A strong safety and health commitment not only protects workers, it also reduces worker's compensation costs, improves employee morale, and increases production and quality.

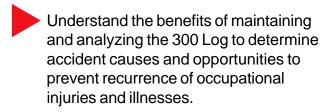


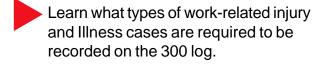
What You'll Learn . . .

This MIOSHA program is designed to help employers ensure that their organization complies with MIOSHA recordkeeping requirements as contained in MIOSHA Administrative Rules Part 11, Recording and Reporting of Occupational Injuries and Illnesses. In addition to learning and understanding the "recordability" of work related injuries and illnesses, attendees will actively participate in a group exercise to complete the OSHA 300 log, 301 and 300A forms. Using this data, participants calculate injury and illness rates and learn how to compare these rates to other companies within their Standard Industrial Classification (SIC) or the new North American Industrial Classification System (NAICS).

Agenda

We offer a flexible program agenda to emphasize the topics <u>you</u> want most.





Facilitator

Debra Gundry has been with the State of Michigan since 1979. She is a graduate of Michigan State University and joined the Consultation Education and Training Division as a MIOSHA consultant in 1992. Debra provides services for the Lansing area including Shiawassee, Clinton, Ionia, Ingham, and Eaton counties.

Debra's duties include consultative services to establish a company or organization's safety program; and planning and conducting training programs for management, trainers, supervisors, and employees regarding the Michigan Occupational Safety and Health standards. She serves on several CET committees.



Debra Gundry
Occupational Safety Consultant,
MIOSHA. CET Division

Program Details

DATE: January 13, 2005

LOCATION: Lansing Area Safety Council

3315 S. Pennsylvania

Lansing, MI

COST: \$30 per person - includes course

materials.

TIME: Check-in - 8:30 a.m.

Program - 9:00 a.m. to 12:00 p.m.

DEADLINE: Register by January 7, 2005

Enrollment is limited to 45 participants,

so please register early!

CONTACT: Sandy Long - 517.394.4614

COSPONSOR: Lansing Area Safety Council

How to Register

Recordkeeping of Occupational Injuries & Illnesses

Complete information at right to register

by:

► Phone: 517.394.4614 ► Fax: 517.394.1117

► Mail: Lansing Area Safety Council

3315 S. Pennsylvania Lansing, MI 48910 Atten: Sandy Long

Name:	
Address:	
City:	
	Zip:
Phone:	
Fax:	
Number Attending:	@ \$30 each = \$
Mastercard or Visa #:	
Signature:	Exp. Date:

If this valuable seminar doesn't fit with your schedule or position, please pass this flyer on to a colleague.

All meetings are accessible and barrier free. Please contact the cosponsor or the CET Division, at least two weeks in advance, to request necessary accommodations.